

INCLEMENT WEATHER POLICY

PUBLIC POLICY: During inclement weather, the safety of everyone is of our utmost concern. Provided the Library Manager and adequate staff can arrive safely, the library will be open.

DETERMINING FACTORS: Although early school closings may be a factor, we will follow the City of Branson's opening and closing procedures for the library. If the City of Branson offices are closing and/or closed for the day, that will be the determining factor for the library closure. Road advisories, the library parking lot and sidewalk safety, will also serve as factors for reopening or delayed openings even though the city offices may be open.

The Retail Manager will determine whether the retail stores will be open due to inclement weather and is responsible for notifying retail volunteers.

PROCEDURE: Library Director, or a Library Board member, and Library Manager will collaborate for decisions regarding early closing, delayed opening, or full-day closure.

Clerks and volunteers will be notified by Retail and Library Managers. Staff is to notify library volunteers of relevant closures.

Phone messages, website, Facebook page, and radio announcements will be updated by staff upon the decision stating changes to the daily schedule.